

# Forsyth Central High School Bulldog Soccer Booster Club

520 Tribble Gap Road, Cumming, Georgia 30040



## ARTICLES OF BYLAWS

### ARTICLE I - ORGANIZATION

This organization shall be a non-profit, unincorporated association unless state laws require differently.

The name and address of this organization shall be:

Bulldog Soccer Booster Club  
Forsyth Central High School  
520 Tribble Gap Road  
Cumming, Georgia 30040

### ARTICLE II - PURPOSE

The Bulldog Soccer Booster Club exists for the purpose of broadening the involvement of students, student families and the school through support of all activities of the male and female soccer program.

The Bulldog Soccer Booster Club works to achieve this through active participation of as many parents and supporters as possible in the organization:

- ☺ To support, promote and maintain a high standard of integrity and good sportsmanship in all soccer related activities of the high school.
- ☺ To directly support the coaches' programs. It is responsible for fund raising, organization of volunteers, and other activities as identified by the coaches.
- ☺ To promote and encourage more young men and women to get involved in the high school soccer experience, either as an active participant or as a volunteer assistant.
- ☺ To present to the school administration, in a manner acceptable to the school principal, all monies raised by special fund-raising projects established to fulfill the school administration's requests.

### ARTICLE III - MEMBERSHIP

#### Section (1)

Parents and friends of all past, present or future student athletes and such other sports-interested and acceptable persons who desire membership shall be eligible for membership in the Bulldog Soccer Booster Club. There shall be two types of membership, voting and non-voting.

#### Section (2)

Membership dues for current families of current student-athletes will be determined for each fiscal year by the Executive Committee.

#### Section (3)

Voting members shall be those families who have paid the current student-athlete dues. Members shall be considered in "good standing" and have voting rights if dues are current at the time of the vote to be taken.

#### Section (4)

Voting membership shall be entitled to no more than one vote per student-athlete.

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## ARTICLE IV - OFFICERS AND ELECTIONS

### Section (1)

The officers of the Bulldog Soccer Booster Club shall consist of the following:

President  
Vice President  
Past President  
Secretary/Membership  
Treasurer

These officers, along with the Boys Varsity head coach and the Girls Varsity head coach, shall comprise the Executive Committee for the Bulldog Soccer Booster Club. The Boys Varsity head coach and the Girls Varsity head coach may designate the head Junior Varsity coaches to act in their place on the Executive Committee at any time. In matters requiring a vote by the Executive Committee, each office is allocated one (1) vote. There shall be additional officers, committee chairpersons, and other officials as the President shall appoint from time to time; however, they shall not be voting members of the Executive Committee unless added by a majority of the Executive Committee.

### Section (2)

**Election of officers:** Election of officers shall take place at the meeting of the Bulldog Soccer Booster Club to be held in May of each year, or as near thereto as is reasonable. All officers shall be elected by a majority vote of the voting members present and voting at this meeting. The nominating committee shall present a slate of proposed officers at the time notice of the May meeting is provided. Additional nominations for each office may also be made from voting members from the floor at the May meeting.

### Section (3)

Vacancies occurring in any position shall be filled by a vote of the voting membership at the next regular meeting following the declaration of the vacancy. A majority of the Executive Committee may temporarily appoint a person to fill any vacancies and shall be responsible for nominating a person(s) to be voted on at the next Bulldog Soccer Booster Club meeting.

### Section (4)

No vote shall be counted nor any motion entertained, except those coming from paid, current members of the Bulldog Soccer Booster Club, or a current FCHS soccer coach. Members shall be considered in "good standing" and have voting rights if their dues are current at the time of the vote to be taken.

### Section (5)

**Nominating Committee:** It shall consist of five members from the FCHS Soccer Booster Club including the President.

### Section (6)

**Terms:** Officers shall serve for one year and not for more than two years or until their successors are elected.

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## Section (7)

**Installation:** Officers shall be installed at the end-of-the-season Awards Banquet or final meeting of the school year at which time the new officers shall take over their duties in all matters affecting the next school year.

## Section (8)

**End of Year Meeting:** At the last meeting of the school year, all annual reports shall be received and the current officers, retiring board and the newly elected officers and new board, if organized, shall hold a joint session. At the joint session, the retiring officers and board shall transfer all books and papers in their possession and belonging to the Bulldog Soccer Booster Club to the new officers and board, and otherwise advise the new officers and board as to the status of affairs of the Bulldog Soccer Booster Club.

## ARTICLE V - DUTIES OF OFFICERS

### Section (1)

**President:** It shall be the duty of the president to preside at all regular and special meetings and all Executive Committee meetings. The president shall perform all of the duties of the office, shall appoint all committees and committee chairpersons, and shall be an ex-officio member of all committees except the Nominating Committee and Executive Committee. The president shall have regular meetings with the team coaches. The president shall have the authority to fill any committee vacancies or to remove any committee member for good cause. Any removal must be approved by a majority vote of the Executive Committee at its next meeting following removal.

### Section (2)

**Vice President:** The Vice President will act as President Pro Tempore. The President Pro Tempore shall act as president in the event of the president's absence, death, or other incapacity and shall assume the duties for the balance of the term unless replaced by the board. In addition, the Vice President is there to support the president and assist with those duties as necessary.

The First Vice President will provide oversight and support for the respective teams and act as team managers to the extent requested by the coaches.

### Section (3)

**Past President:** The past President shall serve as special advisor to the President in matters pertaining the past year's term. The Past President will also serve at the discretion of the President as Ambassador at Large in matters pertaining to relations between the school, the school administration and the BSBC Executive Board.

The Past President at his/her discretion may make specific recommendations to the President based upon his/her findings.

### Section (4)

**Secretary/Membership:** It shall be the duty of the secretary to keep a record of all regular and special meetings and all board meetings. It shall also be the duty of the secretary to maintain a Bulldog Soccer Booster Club list of all current board members including all contact information.

The secretary is also responsible for taking membership dues and maintaining a current list of all Bulldog Soccer Booster Club members and their membership status.

### Section (5)

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Treasurer: It shall be the duty of the treasurer to receive all monies due to the Bulldog Soccer Booster Club, keep an accurate account of all receipts and disbursements, and deposit monies received. The treasurer shall disburse the funds of the Bulldog Soccer Booster Club only for purposes approved by the booster club. The treasurer shall present a written statement of accounts at all regular meetings and at other times when requested to do so by the president and shall make a full report at the end of the school year meeting. The accounts of the treasurer may be audited by a committee approved by the president.

## Section (6)

Additional officers: The Executive Committee may deem it necessary to add additional officers. Majority vote of the executive committee is required to add additional officers.

## ARTICLE VI - EXECUTIVE COMMITTEE

### Section (1)

Executive Committee: The Executive Committee will consist of the President, Vice President, Past President, Secretary, Treasurer, FCHS Boys' Varsity Head Coach (Boys Program Director), and the FCHS Girls' Varsity Head Coach (Girls Program Director). The Varsity head coaches may designate the head Junior Varsity coaches to act in their place on the Executive Committee at any time. The Executive Committee may add additional members with a majority vote. The president shall serve as chairperson.

### Section (2)

The duties of the Executive Committee shall be:

- ☺ To transact necessary business in the intervals between booster club meetings and such other business as may be referred to it by the Bulldog Soccer Booster Club.
- ☺ To create standing committees.
- ☺ To approve the plans of work of the standing committees.
- ☺ To review all projects and activities proposed by the members of the Bulldog Soccer Booster Club.
- ☺ To make such recommendations as shall promote the best interest of the Bulldog Soccer Booster Club.
- ☺ To present reports at regular meetings of the Bulldog Soccer Booster Club.
- ☺ To approve any bills within the limits of the budget. Each expenditure in excess of \$500.00 must be voted on by the Executive Committee. Such vote may be done in person, by phone to the president, or by e-mail. A 2/3 or 75% vote is required for approval of the expenditure.
- ☺ To vote whether to ratify the removal for cause of any committee member directed by the President.
- ☺ To obtain regular reports from active standing committees.

### Section (3)

Regular meetings of the Executive Committee shall be held on a scheduled basis. Frequency of these meetings will be determined by the Executive Committee. A majority of the Executive Committee members shall consist of a quorum. Special meetings of the Executive Committee may be called by the President or by a majority of the members of the board.

## ARTICLE VII - STANDING COMMITTEES

Standing committees shall be established for each fund raising activity, including but not limited to concession sales. These committees will report to the Vice President Fund Raising and support all activities of the Vice President Fund Raising.

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Standing committees shall also be established for the end of the year banquet, alumni night, senior night, Bulldog night, spirit, publicity, yearbook, and video coordinator. These committees will report to the Vice President Special Events and support all activities of the Vice President Special Events.

## **ARTICLE VIII - MEETINGS**

### Section (1)

Regular meetings of the Bulldog Soccer Booster Club shall be held on a scheduled basis. This schedule will be determined by the Executive Committee and posted on the FCHS soccer web site. Ten days' notice should be given. All notices shall state the date, time and place of the meeting.

### Section (2)

The chairman of each standing committee shall present a plan of work to the Executive Committee for approval. No committee work shall be undertaken without the consent of the Executive Committee.

### Section (3)

The power to form special committees and appoint their members rests with the Bulldog Soccer Booster Club and the Executive Committee.

### Section (4)

The president shall be an ex-officio member of all committees except the nominating committee and the Executive Committee.

### Section (5)

The order of business shall follow that recommended in the current edition of Robert's Rules of Order, Newly Revised, insofar as practicable.

### Section (6)

Votes will be taken by voice, or by appropriate manner as deemed by the president or his/her designee when acting as the chair.

### Section (7)

A quorum for a general membership meeting of the Bulldog Soccer Booster Club shall be the paid voting membership in attendance; however, a minimum of twenty (20) members must be present. A quorum for the Executive Committee shall be five (5) members of the Executive Committee.

## **ARTICLE IX - BUDGET**

A budget for the Bulldog Soccer Booster Club shall be established and effective at the start of the school fiscal year, or as soon thereafter as practicable. Coaches and booster club officers and/or committee members will present their budget to the Executive Committee the preceding spring. These presentations will include the fiscal requirements for desired activities and plans on how to raise needed funds. After the Executive Committee has heard all presentations, it will approve or modify the budget requests.

All budget items must be approved by the Executive Committee prior to the start of the school fiscal year, or as soon thereafter as practicable.

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## **ARTICLE X - PROPERTY RIGHTS**

Membership in the Bulldog Soccer Booster Club shall not entitle or vest any of the members with any property rights or rights having monetary value of any kind whatsoever, including but not limited to, property rights or monetary rights in the school or in the Bulldog Soccer Booster Club.

## **ARTICLE XI - AMENDMENTS**

The bylaws shall be approved at a meeting of the Bulldog Soccer Booster Club by a majority vote of those members eligible to vote and actually casting their vote at said meeting. The bylaws may be amended by a majority vote of the Bulldog Soccer Booster Club members present and voting at any regularly called meeting. Such amendments may only be recommended by the Executive Committee and shall be presented in writing and read at the regular meeting prior to the time of voting.

## **ARTICLE XII - RELATIONSHIP WITH SCHOOL PRINCIPAL**

The Bulldog Soccer Booster Club shall operate in full support of the FCHS principal and current soccer coaches. At no time should the Bulldog Soccer Booster Club make recommendations or become directly involved in the day-to-day operation of the school soccer program. The Bulldog Soccer Booster Club serves only to support the school soccer athletic program and has no say-so in the establishment of policy by the FCHS principal or coaches.

## **ARTICLE XIII - IMMUNITY**

The Bulldog Soccer Booster Club shall have the same immunity as the local board of education in all matters related to the functions of the school. The Bulldog Soccer Booster Club shall indemnify any individual made a party to a proceeding because such individual is or was a director, officer, committee chair, or other member acting for and on behalf of the Bulldog Soccer Booster Club against liability incurred in the proceeding, if such individual conducted himself or herself in good faith, and (1) in the case of conduct in his or her official capacity, reasonably believed his or her conduct was in the best interests of the Bulldog Soccer Booster Club, (2) in all other cases, reasonably believed that his or her conduct was at least not opposed to the best interests of the Bulldog Soccer Booster Club, and (3) in the case of a criminal proceeding, had no reasonable cause to believe his or her conduct was unlawful.

## **ARTICLE XIV - CONFIDENTIALITY**

“Confidential Information” means information which has been or which may be disclosed, either orally or in writing, by one party (the “Provider”) to the other (the “Recipient”), including, but not limited to, information concerning all aspects of the business of booster club, financial statements, business and marketing plans, prospective contractual relations, collection, tabulation and analysis of data, designs, specifications, plans, drawings and similar materials, programs, databases, inventions (whether or not eligible for legal protection under patent, trademark, or copyright laws), research and development, and work in progress.

If in the event of breach of confidentiality, the President shall have the authority to remove any committee member for good cause. Any removal must be approved by a majority vote of the Executive Committee at its next meeting following removal.

## **ARTICLE XV - BYLAW EFFECTIVE DATES**

The Bulldog Soccer Booster Club bylaws are effective immediately upon approval by majority vote of the membership present and voting at a regularly called meeting.

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Approval Date: June 26, 2007

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